



Colorado Department of Public Health and Environment

OPERATOR IN RESPONSIBLE CHARGE REPORT

Return Form To:
Facility Operator Certification - WQCD
Colorado Department of Public Health and Environment
4300 Cherry Creek Drive South
Denver, CO 80246-1530

USE A SEPARATE FORM FOR EACH WATER OR WASTEWATER FACILITY - *PLEASE PRINT*

Check <i>all</i> that apply	Water Treatment	Water Distribution	Wastewater Treatment	Wastewater Collection
Classification of Treatment Facility: <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D				
Classification of Collection or Distribution System: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4				
PWSID #: __CO0_____ Discharge Permit or Certification #: __CO_____				
Drinking Water System or Permit Name: _____				
Owner/Permittee Name: _____				
Telephone: _____ E-mail: _____				

Operator ID#:	_____	Cert #:	_____	Type:	_____	Level:	_____	Exp.Date:	_____
Name:	_____	Cert #:	_____	Type:	_____	Level:	_____	Exp.Date:	_____
Mailing Address:	_____	Cert #:	_____	Type:	_____	Level:	_____	Exp.Date:	_____
	_____	Cert #:	_____	Type:	_____	Level:	_____	Exp.Date:	_____
Telephone:	_____	E-mail:	_____						
Signature ORC (Treatment): _____									

Operator ID#:	_____	Cert #:	_____	Type:	_____	Level:	_____	Exp.Date:	_____
Name:	_____	Cert #:	_____	Type:	_____	Level:	_____	Exp.Date:	_____
Mailing Address:	_____	Cert #:	_____	Type:	_____	Level:	_____	Exp.Date:	_____
	_____	Cert #:	_____	Type:	_____	Level:	_____	Exp.Date:	_____
Telephone:	_____	E-mail:	_____						
Signature ORC (Collection / Distribution System): _____									

Name of the Person Authorized by the Owner/Permittee Submitting Report:	
_____	Position: _____
Signature: _____	
Date: _____	

SYSTEM OWNER/PERMITTEE RESPONSIBILITIES

Article 9 of Title 25, C.R.S., requires that every water treatment facility, domestic or industrial wastewater treatment facility, wastewater collection system and water distribution system be under the supervision of a certified operator, holding a certificate in a class equal to or higher than the class of the facility or system. An owner who fails to comply with this requirement is subject to a penalty of \$300 per day per violation.

“Direct supervision” means that the operator in responsible charge has supervisory responsibility and authority with respect to the operation of the water or wastewater facility and for the activities and functions of other facility operators.

The operator in responsible charge (ORC) is the person designated by the owner of the water or wastewater facility to be the certified operator(s) who has ultimate responsibility for decisions regarding the daily operational activities of the facility that will directly impact the quality and/or quantity of drinking water, treated wastewater, or treated effluent.”

There must be a designated operator in responsible charge or another designated operator certified at or above the level of the facility available for all operating shifts. “Available” means that the designated certified operator must either be on-site or must be able to be contacted as needed to make decisions and to initiate appropriate actions in a timely manner.

Section 100.18.4, Regulation 100, requires the owner(s) of each facility or system to formally designate the Operator in Responsible Charge and to report any changes no later than thirty days following any change to the Division.